

Type of Policy	Date of Adoption	Last date of Amendment	Approved by
Web Archival Policy	10.11.2020	-	Board of Directors

# **MARINE ELECTRICALS (INDIA) LIMITED**

## **WEB ARCHIVAL POLICY**

### **1. BACKGROUND**

In terms of Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 ("**Regulations**") the Company is required to frame an Archival Policy.

In this context, the Board of Directors (Board) of Marine Electricals (India) Limited ("Company") has approved the Web Archival Policy at its meeting held on 19<sup>th</sup> March 2019.

This Policy can be modified and or amended with the approval of the Board of Directors only.

### **2. PURPOSE**

The purpose of this policy is to disseminate equal, adequate and timely information to the shareholders through the website of the Company and to enable them to track the performance of the Company over regular intervals of time and provide sufficient information to enable investors to assess the current status of the Company.

The Objective of this Policy is to comply with regulation 30(8) of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015.

### **3. ARCHIVAL POLICY**

The Company shall disclose events and information to the Stock Exchange in line with the Company's Policy on determination of Materiality of Events and as per the regulation and such disclosures shall be hosted on the website of the Company for a period of 5 years and thereafter the same shall be archived so as to be available for retrieval for a further period of one year by storing the same on suitable media. Thereafter the said information, documents, records may be destroyed as per the policy on preservation of documents.